



St Andrews Junior School
 PTA Annual General Meeting
 DATE: 04.10.2023



Attendance	Sharon Salter, Alison Mead, Shirley Baynham, Sandra Church, Wayne Higgins
Apologies for absence:	Michelle Hedley, James Panter, Nicola Broom, Tara O'Hare, Karen Budd
Items for Agenda	Minutes, Actions and By Whom
1. Minutes from last meeting 2. Matters arising	<p>Shared Actions :</p> <ul style="list-style-type: none"> •Nicola to ask Sam to ask School Parliament for any ideas for enrichment, playtimes, wet play - Complete •Wayne to add SASA notes to the signpost weekly -easy fundraising - Complete •Nicola to look into availability for Theatre Group visits - Complete •Nicola to look into electronic payments - Complete
3. Approve the minutes of the previous AGM: circulate the minutes and seek approval	Agreed
4. Chair's report:	<p>After the pervious SASA chair-person Heather Cooke left the school, I agreed to take over the responsibility of the school fundraising. Not really liking the title and structure of committees I rebranded to make it more of a school events team from the view of parents. I am happy to say that all the things we spoke about from the first meeting we held during covid times in the small playground, have been delivered during the past 3 years.</p> <p>I think the amount of money raised from the cinema nights, Virtual Easter Easter Egg Hunts, school discos, summer fun day, Step 2 Spain sponsored event and the Easter Egg Bingo, proved that event-based fundraising is a successful way not only to raise several thousand pounds but to build the school community feel.</p> <p>At the end of the summer term though I feel that I had gone as far as I could with things within the current structure and am going to take those ideas and my technical logistics to help other schools and clubs with their fundraising. My expertise, experience and technical equipment is a useful asset for them and me. I will of course make these available to St. Andrew's should they be required. I was always happier delivering the events rather than being a chairperson.</p> <p>I'm glad to be leaving the SASA account larger than when I took it on and hopefully whatever follows will be forward thinking and inventive.</p> <p>My thanks to all the volunteers who helped with any of those events and gave their time to help the school.</p>
5. Treasurer's report: a formal report on the association's finances.	<p>The opening balance of the bank account at the start of the previous year £8,649.37</p> <p>The amount raised for the year broken down by activity Easy fundraising - £117.89 Bags to School - £219.00 Easter Bingo - £398.00 School Disco – 531.00</p> <p>Any costs incurred during the year Bingo prizes - £32.10 Disco Prizes and drinks – £38.44 Disco DJ – £236.00</p> <p>A list of what was bought for the school Class budget - £1,100</p>

	The current bank balance £8,218.14
6. Adoption of the accounts: Agreement that the accounts give a fair view of the PTA's finances.	Agreed
7. Committee elections: Voting for positions on the committee. If there are no nominations, you can ask at the AGM if anyone would like to stand.	Chair: Tara O'Hare Treasurer x 2: Alison Mead Nicola Broom Secretary: Wayne Higgins Communications x 2 (in school and out of school): Jane Ellis, Tara O'Hare
AOB	<p>What is the best day and time for the meeting? WH to survey parents about best format for meetings.</p> <p><u>Possible events:</u> Christmas fair – WH to ask teachers if they would like Christmas or a summer fete. PE based sponsored event – walk to lighthouse/walk to Spain Bags 2 school - Jane to contact company</p> <p><u>Fundraising:</u> Raise money for ipads for year groups. M&M Theatre productions Contribution towards Year Group School Trips - £300 per year group? Science theatre visit - USB Sticks for Year 6 Leavers - £275 approximately Football on strings Quiet corner outside Hoops</p>
Date of next meeting:	Start of November (first week back)